



# Pre-Planning Permit Application Enquiry Form

This application form and supporting information received will give Goulburn-Murray Water (GMW) the opportunity to consider and provide guidance in relation to this proposal only. GMW is not in a position to provide advice on the purchase of the property. GMW can only provide advice based on the information provided with this application, which would be subject to a formal planning application being submitted to council.

Once you have completed this form, please either email with supporting information to [planning.referrals@gmwater.com.au](mailto:planning.referrals@gmwater.com.au) or mail to: Goulburn-Murray Water, C/-O Statutory Planning, PO Box 165, Tatura VIC 3616. Please note that incorrect or incomplete information may result in delays in your request being processed.

*This application form should be used to apply for pre-planning permit advice only. If you require a formal response to a VicSmart Application, please complete and submit the VicSmart Application form on GMW's website.*

**Applicant's Details:**

Date of application: \_\_\_\_\_

Name: \_\_\_\_\_

Postal Address:  
\_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Was there a pre-application meeting with council? With who and when?

Yes Planning Officer: \_\_\_\_\_ Date: \_\_\_\_\_

No

Protecting your privacy Goulburn-Murray Water (GMW) protects your privacy by collecting and handling your personal information in accordance with the requirements of the Privacy & Data Protection Act 2014. Your personal information is collected on this form and will be used for the purpose of administering this application and updating our records. Information collected is usually disclosed to staff involved in processing your application, contractors, connection staff and other relevant GMW staff. Failure to provide the information sought may result in processing delays or non-acceptance of your application. It may also limit our ability to be able to provide various programs or services. You may gain access to and



**Description of the Proposal:**

*Please provide a brief explanation of the proposal (e.g. 'new dwelling', 'dwelling extension – 2 bedrooms to 3 bedrooms', or 'subdivide 1 lot into 2')*

Is reticulated (town) sewer available to the site?  Yes  No

**Subject Property Address:**

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Lot: \_\_\_\_\_ Plan Number: \_\_\_\_\_

Crown Allotment: \_\_\_\_\_ Section: \_\_\_\_\_

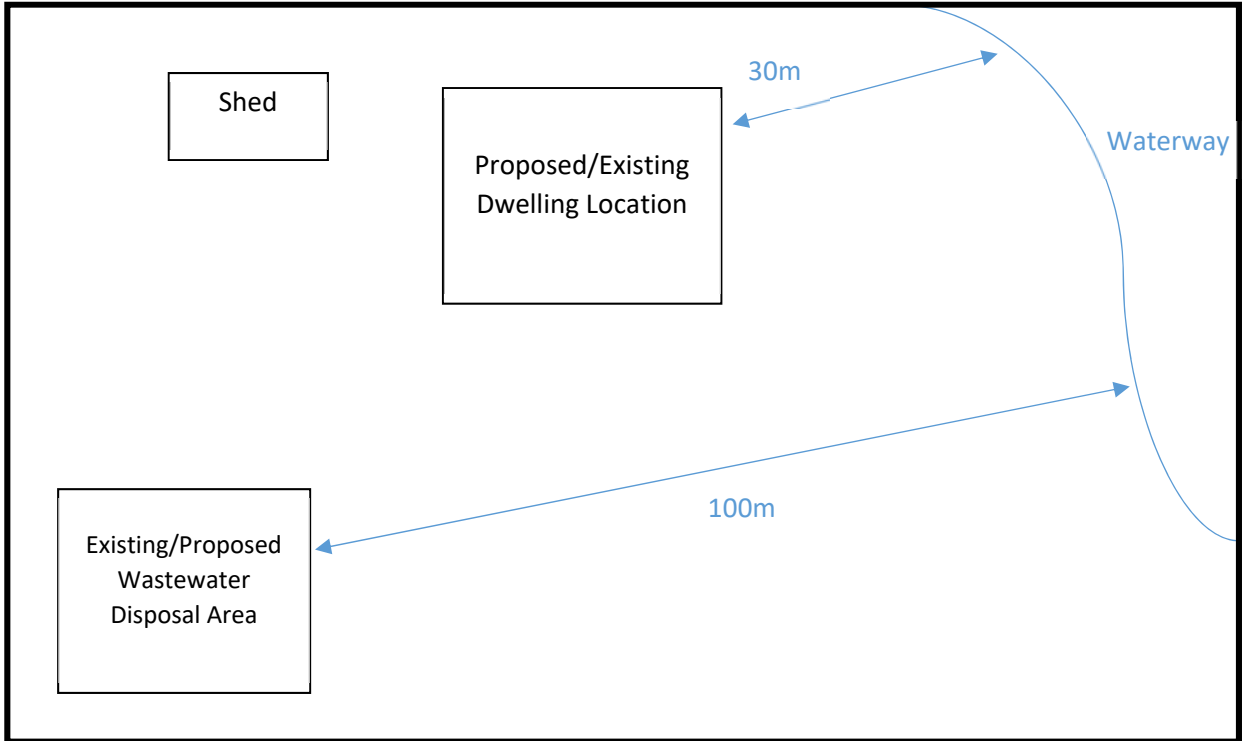
Parish: \_\_\_\_\_ Township: \_\_\_\_\_

Land size (if known): \_\_\_\_\_ ha or m<sup>2</sup>

**GMW will require the following information to enable your request to be processed:**

- Title details – A current copy of the Certificate of Title for your property (less than 3 months old). The Certificate of Title should include full information of any covenants or restrictions on the title and a plan or diagram showing the lot layout and dimensions.
- Layout plan/site map, clearly showing:
  - Location, shape and size of the site
  - The location of any existing buildings onsite
  - Proximity of any waterways, drainage lines, bores or dams on/near the site and the distance from these to the proposed development
  - The location of septic tank(s) and wastewater disposal area(s) (if applicable and if known)
- Any design plans for the proposal

Example Site Map – Dwelling, extension to existing dwelling



Example Site Map – 2 lot subdivision

